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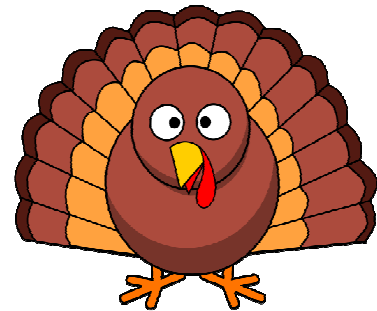
# Watts Up

Fall 2015

## OSHA Regulation

Temporary lighting for construction per OSHA Section 1926: the level of temporary lighting varies from 3-5 watts, depending on the type of construction.

Effective January, 2015: Florida Statutes 553883 smoke alarms in one-family and two-family dwelling and town-homes have changed. See above statutes for more information.



*HAPPY  
THANKSGIVING!*

### Safety

#### Know the signs of heat exhaustion

##### *Symptoms -*

Stage 1: Heat cramps; heavy sweating, fatigue, thirst.

Stage 2: Faintness, low blood pressure, nausea, low fever, headache

Know the signs and seek treatment.

**If you are looking for an electrician or a helper, please contact us as we have students enroll with us throughout the year that are seeking employment in the trade.**

## Wage Survey

Please find the attached new wage scale from the wage survey results. Please adjust the wages for your apprentices according to their time in the trade. If you have any questions, or concerns, please contact the apprenticeship office.

### Work Records

Please remind your apprentices to continue to fill out their monthly work records. These work records are due no later than the 1<sup>st</sup> Thursday of the following month. If work records are late or not turned in at all the apprentice will receive a 10 point deduction from their grade. In addition to school, they also have to document 8000 hours of OJT time in the trade with their sponsoring contractor in order to complete apprenticeship. These hours are documented on their work records.

There have been changes made to our program this past year regarding absences and work records. Please read over and review the following sections as it pertains to FEAA and the State of Florida Standards of Apprenticeship. Should you have any questions or concerns regarding the matter, please don't hesitate to contact our office to discuss.

## Absences:

Attached is the calendar for the upcoming school year. The apprentices are allowed a maximum of 7 absences throughout the entire 2015-2016 year. The standards set forth by the State of Florida for apprenticeship require students to be in the classroom setting a **minimum of 144 hours** regardless of their current grade.

The following are the procedures FEAA currently follows regarding absences:

- If a class will be missed it is the responsibility of the student to call the absence into the FEAA office.
- If a student calls out of class and it is test night, they have 2 weeks to make the test up. After two weeks they will receive a zero. All make up tests will be taken at the FEAA office by appointment only.
- If a class is missed and the student *does not* call the office, he or she will receive a zero for the test and will not be able to make up any work given that night.
- Once the student reaches 4 absences, they will be sent a warning letter; also copied to the contractor.
- Once the student goes over the 7 absences, they will be below the 144 hour minimum and therefore will have to be released from the program. Again, this is regardless of their grade.
- Working is not considered an excused absence.

As we would like to see all students succeed, once the absences have exceeded the allowed amount, we are bound by the State Standards of Apprenticeship which clearly states a **minimum of 144 classroom hours** per apprenticeship year.

## Work Records

Work records are another part of the criteria of apprenticeship. We **cannot** complete a student without their curriculum being completed as well as their completion of **8000 hours and 48 months of OJT** (on-job-training).

- The OJT is calculated and collected from the information the student gives to us on their monthly work record.
- Work records are to be turned in monthly.
- This record is to be completed and signed by the apprentice and their current foreman or supervisor.
- Work records are to be turned into their instructor **no later than the 1<sup>st</sup> Thursday of the following month**.
- If work records **are not** turned in by the due date, the student will receive **10 points** off of their monthly grade.
- Notation will be added to the student's grade-sheet when the 10 point deduction occurs.
- The 10 points is **NOT** added back to the grade once the record is received.
- Work records need to be filled out in their entirety and signed or it will be returned to the student and credit will not be given until the work record is corrected.
- As absence is, work records are also a **requirement** of apprenticeship and therefore a mandatory component to complete the program.