



Florida Electrical Apprenticeship Assn., Inc.
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WATTS UP

November 2008

Apprentice Assembly

On October 9, 2008, FEAA held an assembly to review the state standards and requirements of the apprenticeship program. All 2nd, 3rd, and 4th year apprentices were asked to attend. Topics were:

- ◆ **Attendance**—Classroom hours; calling the office if unable to attend class
- ◆ **Work Records**—Required monthly even if the apprentice is not working. All work records must be signed by the student as well as their supervisor. Work records will not be accepted with the student signing the record as the supervisor.
- ◆ **Graduation**—Mandatory
- ◆ **Updated information**—FEAA must have all student information current. Address, home and cell phone numbers, current employer. If there is a job status change we must be notified.
- ◆ **Tutoring**—Available at PBCC free of charge to all apprentices.
- ◆ **Continuous Employment**—State Standards require that the apprentices are continuously employed by a licensed electrical contractor.
- ◆ **Drug Free Workplace**
- ◆ **Parking and parking decals**
- ◆ **Books**
- ◆ **IAEI Scholarship Applications**

January 2009 Class

We are currently forming a first year class in January permitting we have enough students to fill the class. Please call the office at **697-4893** if you have an employee(s) or know of someone who is interested in starting the apprenticeship program.



Work Processing Sheets

It has been brought to our attention that many of the apprentices are not completing their Work Processing Sheets properly. Attached please find a copy of the WPS that we are referring to. The State of Florida requires that all apprentices record their on the job training hours specific to the task that they are performing on a daily basis, (please see back of WPS). The back of the form breaks down the various tasks.

By the end of their 4th year, your apprentice must have completed 8,000 hours of OJT, 48 months in the electrical trade. This will allow them to meet the requirements of Palm Beach County to take their journeyman test, as well as the State of Florida, Department of Education, Apprenticeship Program.

Please make sure that your apprentice is filling out their WPS properly before signing, as you will have to confirm and notarize these hours on the Palm Beach County application which will allow the apprentice to take their test. A foreman or supervisor on the job, who is directly overseeing the apprentice's daily work, should sign the WPS.

If there are any questions, or should you require additional clarification, please contact our office.

Thanking you in advance for your prompt attention into this matter.

FEAA Instructors for 2008-2009



From left to right, Dan Neff—Rothell Electric; Dave Holt—Town of Palm Beach; Chris Lee—Tektron; Tom Leali—ECSI; Andrew Halperin—Palm Beach County; Nerva Coicou—Stratton Electric; Jeff Taylor—Town of Palm Beach; Doug Tirpak—Palm Beach County; Mark VanHoy—Scripps; Steve Atkinson—Sullivan Electric & Pump.

More instructor's information will follow in up coming newsletters.

No Classes:
November 11, 2008
November 27, 2008



*Happy
Thanksgiving*